

Risk Assessment Form

(1) Work task (or activity/process): Forest School Activity: Camp Fires			(2) Location: Pinfold Primary Forest School garden and behind school			
(3) Assessment Conducted by: Claire Tjaveondja	(4) Assessment Date: May 2019	(5) Proposed Review Date: Each new activity	(6) Directorate: Children Young Persons	(7) Group/Section:		

(8) Before undertaking a risk assessment for the above task, please consider the hierarchy of controls by using the drop down menus to answer the questions below. **Can the task or hazard be:**

a. Eliminated? (If a hazard has been eliminated you should detail what and how on the form below)	No elimination possible	d. Otherwise controlled? (e.g. safe systems of work, signage, warnings, procedures, training, supervision, specific qualifications, etc. Please detail below)	Yes, other controls in place
b. Substituted with a safer alternative? (e.g. mains electrical tools substituted with battery operated. Please detail below)	Substitution not practical	e. Reduced effectively by using Personal Protective Equipment? (Please detail any used below)	Yes, items of PPE used
c. Made safer through using engineering controls? (e.g. guarding. Please detail below)	Some isolation achieved		

Use the Risk Rating Guidance below when completing the risk assessment table:

Persons at Risk	Likelihood (L)	X	Severity (S)	Risk Level Matrix:	= Risk Rating (RR)							
E – Employees A or C – Agency, Casual or Contractors V – Visitors P – Public ES – Emergency Services VP – Vulnerable Persons (e.g. the aged, children under 16, young persons 16-18, lone workers)	1		1	L i k e l i h o o d	5 4 3 2 1	5	10	15	20	25	1-2	Insignificant
	2		2			4	8	12	16	20	3-5	Low
	3		3			3	6	9	12	15	6-10	Moderate
	4		4			2	4	6	8	10	12-16	High
	5		5			1	2	3	4	5	20-25	Intolerable
				1	2	3	4	5	Severity			

(9) What is the hazard/harm that could arise from the task?	(10) Persons at Risk	(11) Initial Risk Rating L x S = RR		(12) Control Measures in place (Including Health Surveillance)	(13) Interim Risk Rating L x S = RR		(14) *Additional Controls Required? (Record at No 15 below)
Being burned	E Children	1	5	Low (3-5)			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
As above				Children are not allowed to walk through the fire pit. They have to be invited in. Children are trained to leave the fire pit safely. Volunteers are also trained.			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
fire getting out of control	E children	1	5	Low (3-5)			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
tarpauline catching fire	E children	1	5	Low (3-5)			Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
							Yes <input type="checkbox"/> No <input type="checkbox"/>
							Yes <input type="checkbox"/> No <input type="checkbox"/>
							Yes <input type="checkbox"/> No <input type="checkbox"/>

(15) * Additional Controls – Implementation & Effectiveness

Where additional controls have been identified as part of the above risk assessment, it's important to verify their full implementation and to evidence how effective they are at reducing the Risk Rating (RR). Where the RR remains High or Intolerable after implementing additional controls it is recommended that a copy of the risk assessment is sent to the [Health and Safety Team](#) for further advice.

(15) Hazard	(15) Additional Controls:	(15) Residual Risk Rating	(16) To be Actioned	(17) By When	(18) Implementation Verified by	(19) Effectiveness Verified by
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		L x S = RR			by:	(Date)	(Who & When)	(Who, When & How)

(20) **Additional Comments:**