



Pinfold Primary

'Learning is our passion'

'Small but mighty!'

Pinfold Primary School

Charging and Remissions Policy 2020

Headteacher: Claire Tjaveondja

Chair of Governors: Nicola Jackson

'We believe children have an unlimited capacity for learning and personal success: our challenging and inspiring curriculum will create independent, critical thinkers, confident, responsible and caring, high reaching learners who have the skills and knowledge to be able to keep themselves and others safe and happy, challenge discrimination and to make our world a better place.'

Pinfold Governors believe that activities such as swimming and educational visits (or visitors) are an extension to, and an enrichment of the curriculum. They have adopted the LA Policy of Charging for School Activities, which allows the school to ask for voluntary contributions from parents to support these activities. The policy is reviewed annually.

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual music tuition.

Voluntary contributions

When organizing school trips or visits which enrich the curriculum and ensure all children have the same experiences to base their learning on, the school invites parents to contribute to the cost of the trip. However we want to make sure all children are able to experience cultural experiences and events or explore places of interest that they may otherwise not have the opportunity to do. We have decided that the need for our children to learn deep knowledge in the wider curriculum and the arts that part of our Pupil Premium funding will go towards the cost of these trips to ensure we can visit places at the beginning of each half-term to inspire the children and address their cultural capital.

All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip but we would rather subsidize with money put aside. If a trip goes ahead, it may include children whose parents have not paid the full contribution. We do not treat these children differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request. In the case of Residential trips when school has to make a commitment in advance, any deposit received from the parents will be non-refundable.

Additional activities

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive. School trips to, for example; visits to museums, sporting activities which require transport expenses, outdoor adventure activities, theatre, Forest School, the seaside, Residential visits,

If the school organizes a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we make a charge to cover the costs of any workshops, board, lodging and travel expenses. If parents are experiencing financial difficulty, they are invited to speak in confidence to the Headteacher.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual music tuition if this is not part of the National Curriculum.

Swimming

The school organizes swimming lessons for children from Year 3 to Year 6. These take place in school time and are part of the National Curriculum. We make no charge for the swimming lessons or the transport to the swimming baths.

Lettings charges

The Office Manager, Mrs Halstead, is responsible for raising invoices for lettings on a monthly basis. See current lettings policy.

Other moneys

Dinner Money, ASC, Breakfast Club moneys are all paid to The Office Manager, Mrs Halstead.

If moneys are not paid in full for these services, we do hold the right to withhold the services. However where non-payment is due to genuine difficulty please speak to the Head or Office Manager to arrange a payment scheme to ensure your child/children can still use these services.

Sometimes due to safeguarding, welfare or other reasons school may choose support families with access to clubs. Each circumstance is unique and confidential. Please contact the Head if you have any further questions.

Nursery

From January 2020 we decided to accept children into nursery once they turn three years old. Please be aware funding only starts from the term after your child is three. This means you will need to pay for nursery until the term after they are three where you can access funding.

15 hours: www.lancashire.gov.uk/children-education-families/early-years-childcare-and-family-support/paying-for-childcare/funded-childcare-for-3-and-4-year-olds

30 hours: www3.lancashire.gov.uk/corporate/web/?siteid=2979&pageid=47605&e=e

At the start of the day to ensure you are happy handing your children over there will be a member of staff to meet and greet your child. This will encourage them to be more independent with hanging up bags, coats etc. The Nursery Session times are;

- 9-12 noon £13.50

- Dinner: £2.50 (30 minutes including a school dinner)
- 12.25pm- 3.25pm £13.50

We require a calendar month notice if you need to change your child's hours at nursery.

Breakfast Club

- 7.45-8.55am £3.00 (including a healthy breakfast)

After School Club

- 3.25-6pm: £7.00 (including a light snack)

Activities will be displayed each week so your child can pick a night or more to attend. Please book and pay in advance to ensure we are in ratio. Please use the new booking form and hand in to the office. During COVID please email the bursar: bursar@pinfold.lancs.sch.uk

To ensure these facilities can continue we need to know numbers in advance. Please consider the safety of your children and wellbeing of our staff and book and pay by 12 noon on the Friday before, we know have only 1 member of staff. If your child is ill, circumstances change please cancel your bookings. If they are sent home ill, we will inform ASC. We understand there is sometimes a need for a last minute booking - this should be the exception, not the rule. Thank you.

We must reiterate that if you are more than 10 minutes late picking your child up from school, 3.35pm or later you will be charged for a full ASC session.

We will now be charging parents the session payment and a late booking fee of £10 on top of the charges. If Mrs Halstead has to chase payments, we will be adding a late paying fee of £10 on top of the session payment.

We have had to introduce these measures because chasing monies has taken resources away from your child's education.

Updated 2020

Review date 2021 (or sooner if needs arise)