



Emergency Procedure for Pinfold Forest School and Fungis Request for an Ambulance/Police/Fire Service

Dial 999, ask for emergency service and be ready with the following information:

For children/adults who can move it may be faster to call the walk in centre in Ormskirk and have a member of staff drive the person there, or ask a parent to meet you there, or another adult to take the person- Ormskirk Walk In Centre contact details: 03002470011 or 01695 402200

1.	Site/personal mobile number: 07523210969 (Mrs. Tjav's)
2.	Setting base contact number: 01704 840338
3.	Location details as follows: Scarisbrick Hall Guide Camp Woods Southport Rd, Scarisbrick, Ormskirk L40 9RQ
4.	Post Code: L40 9RQ
4a.	What three words: Tennis.arranges.speak
4b.	Coordinates: 53.60378 degrees North, 2.92737 degrees West
5.	The exact location within the site: The woods are behind a car park. Drive down Scarisbrick Hall school entrance and when you meet the first junction turn sharp right. The code for the gate is: 07736 Drive down the path, veer left then left again, you will arrive at buildings. The car park is on the right. Our wooded classroom is across the field along the trees and across the first small bridge over a boggy ditch. Then turn left and keep going 20m and the Forest School classroom is there. You will see the blue rope.
6.	Injured person's: name; date of birth; post code; any allergies or medication they are on (in your information book)
7.	A brief description of the problem. (e.g. what happened, if fall from a height- how high, the symptoms of the person who is injured)
8.	Tell them where you will meet the ambulance crew: In the car park over the small bridge- if possible.
9.	Speak clearly and slowly and be ready to repeat any information if asked.